

COMMUNITY ARCHIVING WORKSHOP TRAINING OF TRAINERS

CALIFORNIA 2019



AMIA



INSTITUTE *of*
Museum and Library
SERVICES



CALIFORNIA
REVEALED

SPL CAW TOT STATS

- 23 participants
 - 4 trainers/AV archivists
 - 10 trainees
 - 9 volunteers
- representing 7 organizations
 - * Sacramento PL Special Collections
 - * African American Museum and Library at Oakland (AAMLO)
 - * Karuk Tribal Libraries
 - * Owens Valley Paiute Shoshone Cultural Center and Museum
 - * West Sacramento Historical Society
 - * Galt Historical Society
 - * John Salter Collection

SPL CAW TOT STATS

- 169 items labeled
- 149 items labeled and inventoried
- 3 full film inspections
- 2 VHS tapes digitized
- Formats: 16mm film, Super 8mm film, 3/4" U-matic, VHS, Video8, DVD(-R), 1/4" open reel audio tape, audio cassette, microcassette, CD

CAW DE-BRIEF & REFLECTION

focus on:

what did you learn from the CAW experience that will affect how you organize your CAW?

what are pros and cons of different approaches and what would work for your CAW and why?

what worked in terms of the welcoming
and orienting of CAW participants?

what are there things you would
change for your CAW, if any?

what worked in terms of the presentation and instructions?

what are there things you would change for your CAW, if any?

what worked in terms of the
inspection and inventory process,
especially for those new to the
process?

what are there things you would
change for your CAW, if any?

did you think the scope and scale
of the collection worked well?
why or why not?

what are there things you would
change for your CAW, if any?

what worked in terms of the template?

what changes would you make to the
template for your CAW, if any?

what were some of the strengths
of the CAW workflow? what are
some of the challenges?

what are there things you would
change for your CAW, if any?

PLAN NEXT STEPS

gather resources - people power

- planning committee: 2-3 people
- find partner orgs if needed
- volunteers

recruit and send out:

- outreach letters
- a save the date: come!
- reminders leading up to the CAW
- volunteer packet

CAW planning timeline

- conduct site visit
- determine scope and goals
- develop workflow
- prepare template
- prepare documents- resources, volunteer packets and project agreement if needed
- determine and gather supplies
- organize work space
- finalize agenda and workshop schedule

CAW TOT timeline

*Fall 2019 – Owens Valley Paiute Shoshone Cultural Center and Museum, Bishop

*Spring 2020 – Karuk Tribal Libraries, Happy Camp

*Spring 2020 – AAMLO, Oakland

*grant runs September 2018-September 2020

PRIORITIES FOR MENTORING PHASE

how confident do you feel about
finding a partner(s) and negotiating
the roles and responsibilities?

how confident do you feel about finding a space and gathering all the necessary supplies and equipment?

how confident do you feel about
publicizing the CAW and recruiting
volunteers and experts?

how confident do you feel about
selecting a collection & determining
the scope for the CAW?

how confident do you feel about
developing a data template that
meets the needs of the partner and
follows best practices?

how confident do you feel about
the inspection and inventory process
for the media you plan to focus on?

how confident do you feel about
orienting volunteers and doing
presentations at a CAW?

how confident do you feel about
facilitating the work of the
volunteers/experts during a CAW?

how confident do you feel about
merging and evaluating
the data after a CAW?

THANK YOU!